

Sonoma County Ombudsman Program

Facility Checklist

Residents	YES	NO	NOTES
Up and out of bed at reasonable time			
Appear clean and dressed			
Interacting with staff and each other			
Participating in a regular schedule of activities			
Receiving meals that are ample and attractive			
Eating most of their meals			
Placed in restraints			
Staff			
Call the residents by name			
Interact with them			
Respond quickly when called for assistance			
Show respect and courtesy to residents			
Sensitive to ethnic cultural differences			
Knock before entering residents room			
Close doors/curtains for privacy when resident needs bathing, changing, or treatment			
Staffing adequate for serving meals in timely manner			
Staffing adequate to assist in bathing, dressing and attending to other resident needs			
Facility			
Exterior clean and in good repair			
Outside areas are accessible to residents			
Interior clean, good repair, free of odors			
Bedrooms have necessary equipment and residents are able to have personal items			
Residents have areas for private conversation including phone calls			
There is a room set aside for activities conducted by an Activity Director			
The home has handrails and grab bars in hallway			
Can two wheelchairs pass each other in hallway			
Is there adequate lighting throughout the home			
Do residents have call buttons readily available			
Do all exits have door alarms			
Adequate smoke alarms and detectors			
Is there an emergency lighting system			
Are warning signs displayed on wet floors			
Is the current state facility license displayed			
Is the current administrators license displayed			
Is there an active residents council			
Are residents rights posted and observed by staff			
Are visiting hours clearly posted			
Is the smoking policy posted			
Is the menu clearly posted and followed			
Is the Ombudsman Poster posted			
Is the facility under threat of punitive or proposed punitive action			

